

IT Manager

Position: IT Manager

Category: Full-time employment. Open-term contract.

Location: Nicosia, Cyprus

Preferred Start Date: February 2022 or as soon thereafter.

Application Deadline: 9th of January 2022

CYENS Centre of Excellence (formerly known as RISE) is the Research and Innovation Centre on Interactive media, Smart systems and Emerging technologies empowering knowledge and technology transfer in the region. CYENS CoE is supported by the European Commission, the Republic of Cyprus and its founding Partners, the Municipality of Nicosia, the Max Planck Institute for Informatics (MPI), University College London, the University of Cyprus, the Cyprus University of Technology and the Open University of Cyprus.

The Centre conducts excellent, internationally competitive scientific research in the areas of visual sciences, human factors and design, communication, and artificial intelligence delivered by high-calibre multidisciplinary research teams. CYENS engages in knowledge transfer and innovation activities aiming to bridge the gap between scientific research and STEM-led innovation and entrepreneurship.

CYENS, as a Centre of Excellence, cultivates a culture of innovation and creativity in an inspiring environment filled with academics, researchers, creative and onward-looking people, innovators, entrepreneurs, and practitioners. The Centre operates under the motto “Inspired by Humans Designed for Humans” with the vision to produce world class research that drives innovation towards social and economic benefit while conducting excellent, internationally competitive scientific research in the areas of visual sciences, human factors and design, communication, and artificial intelligence. It sets out to meet the challenge with a total potential funding of more than 30 million Euros for the first 7 years, from a Horizon 2020 Teaming Action and multiple other sources, and a business plan for long-term sustainability and growth.

The Centre is seeking an **IT Manager** to join its fast-growing team of passionate and enthusiastic professionals. The IT Manager will play an important role in ensuring the smooth running of the computer-related activities of the Centre.

Responsibilities of IT Manager

- Manage information technology and computer systems supporting the Centre’s operations.
- Design, develop, implement and coordinate IT systems, policies and procedures.
- Plan, design and implement IT projects providing needed documentation and coordinating with the relevant teams to ensure the delivery of high-end secure systems.
- Manage and support cluster-HPC systems.
- Monitor performance of information technology systems to determine cost and productivity levels, and to make recommendations for improving the IT infrastructure.
- Ensure security of data, network availability and access and backup systems.
- Lead, train, develop, appraise and manage the IT team and be the responsible person for all purchasing order and approval of IT-related requests.
- Manage and oversee the installation and maintenance of the Centre’s hardware and software and propose recommendations to optimise their use.
- Manage and maintain interactions with service providers ensuring they provide the required level of service as per the agreements.
- Work with deadlines for major projects of migrations and upgrades.

- Identify problematic areas and implement timely strategic solutions.
- Preserve assets, information and data security and control structures.
- Plan and develop the training of the research personnel for the optimal use of resources.
- Handle annual IT budget and ensure cost effectiveness.

General qualifications and requirements

1. University Degree (Bachelor's Degree or Degree of a level equivalent to Bachelor's Degree) or Diploma or Certificate or other study title or qualifications (CCNA, CCNP, ITIL, CEH, MCSA, CISM etc.) in a relevant field (*Information Technology /Computer Science, Computer Engineering or related*).
2. Master's degree or PhD will be considered an advantage.
3. A minimum of 7-8 years proven working experience as an IT manager.
4. Project management certificate (e.g. PRINCE2) will be considered an advantage.
5. Experience in design and implementation of cluster-HPC systems will be considered an advantage.
6. Experience of Linux Management.
7. Deep understanding of open-source frameworks and protocols from databases, networking, high-performance computing, data storage and intranet.
8. AWS certification is highly desirable.
9. Excellent knowledge of technical management, information analysis and of computer hardware/software systems.
10. Experience with cloud computing monitoring, scheduling, and management systems.
11. Expertise in data centre management, data security and data governance.
12. Hands-on experience with computer networks, network administration and network installation.
13. Language requirements: Excellent written and oral English-language skills will be required. Knowledge of Greek language will be considered an advantage.

Profile of the ideal candidate – *select relevant qualities required for specific role:*

- Dynamic, adaptable, hands-on and results driven.
- A team player with an ability to work independently and under pressure.
- High levels of commitment, energy and drive.
- Very good communication and interpersonal skills.
- For non-EU applicants a work permit will be required.

Benefits

Take advantage of this opportunity for your professional and personal development by being a part of our fast-growing Research Technology Development and Innovation Centre of Excellence. A very attractive remuneration package will be offered to the successful candidate according to qualifications and experience.

Application process

For full consideration, interested applicants should submit the following items via the [online application form](#) and mention the position you are applying for: "Application for *IT Manager*":

1. Full CV (including contact details).
2. Cover letter which clearly states: (a) how you envision your role, (b) how your experience and qualifications match the specific position, and (c) the availability date for full-time employment (d) contact details of two referees, acceptance of whom shall be subject to the Center's absolute discretion and satisfaction.

In case you previously applied for a post at CYENS CoE, a new application is required.

For general enquiries, applicants may contact the HR Department of CYENS, Centre of Excellence at vacancies@cyens.org.cy.

CYENS Centre of Excellence is an equal opportunity employer and the position is open to everyone, internationally.

All applications are treated in the strictest confidence.

ABOUT CYENS CoE

CYENS Centre of Excellence is a Centre of Excellence in Research and Innovation on Information and Communication Technologies in Cyprus, aiming to empower knowledge and technology transfer in the region. It is a joint venture between the three public universities of Cyprus - University of Cyprus, Cyprus University of Technology, and, Open University of Cyprus, the Municipality of Nicosia, and two renowned international partners, the Max Planck Institute for Informatics, Germany, and, the University College London, United Kingdom.



CYENS has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No. 739578



CYENS has received funding from the Government of the Republic of Cyprus through the Deputy Ministry of Research, Innovation and Digital Policy.